



Morwenstow Parish Council

Telephone: 07775 726 907

Email: [clerk@morwenstowparishcouncil.co.uk](mailto:clerk@morwenstowparishcouncil.co.uk)

Website: [www.morwenstowparishcouncil.co.uk](http://www.morwenstowparishcouncil.co.uk)

Draft Minutes of the Monthly Parish Council Meeting, held on Wednesday 21<sup>st</sup> June 2023 at 7:30pm, at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair) S Tilbey, N Steer, C Myers, G Worden, J Phipps, K Boundy & S Rosser (Clerk) .
2.	Apologies for absence were received from: Cllrs. K Jones, J Payne & R Savage.
3.	Public Participation: To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders. No members of the public were present.
4.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. <b>None were received.</b>
5.	Dispensations: To consider requests from Members for dispensations – <i>must be received beforehand.</i> <b>None were received.</b>
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 17 <sup>th</sup> May 2023 along with the Annual Parish Meeting held on the same day – were <b>approved and signed by the Chairman.</b> Following on from an apology issued to the Councillors, after unsubstantiated comments were made on an agenda item at the May meeting.
7.	Matters arising from the minutes and updates – <b><i>new role of Planning Application advisor: proposed mechanics of such need ironing out. A template process for this is being sought. Training for the role will be given. All Members are expected to have looked at the online documents, be aware of the location and have visited if necessary. Read the public and consultee comments and to debate the application.</i></b> <b><i>Raising of items not on the agenda</i></b> – we cannot discuss items that are not on the agenda. Requests should be made directly to the Clerk. The agenda will always be published Thursday PM for the following Wednesday as this allows three clear days as we are legally required to do being Friday, Monday & Tuesday. Bank holidays can interfere with this and also needs to be considered.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey: C. Cllr. Tilbey had attended two positive meetings that day. First being for Stratton Minor Injuries Unit (MIU), the weekend service is being continued. They are keen to use social media to show availability and to educate service users to use 111 in the first instance. Ambulance response times are currently down to 24 minutes. Second meeting was of North Kernow Community Land Trust (NKCLT) this was to identify need for social housing. The meeting was well attended. Cllr. Hobbs said that he felt that the Parish Council should support this and ensure that any housing goes in the right place. The suggestion of a Neighbourhood Plan was then made but this cannot return to the agenda until September following the discussion in March whereby it was resolved not to produce a plan. C. Cllr. Tilbey had attended the inaugural Bude & Camelford Community Area Partnership (CAP). This was also attended by the Chair, Vice-Chair & Clerk. It was felt to be a generally positive meeting overall.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> <li>a) Parish hedges &amp; highways; Junction trimming on the A39 has been addressed following the raising of a complaint. It has also been scheduled for the 40mph signs to be trimmed around. Oliver Jones has said that the hedge trimming that has been neglected for several years by the land owner at Chapel levels will take place post September 23 and will be billed to the owner. Details for the owner have been passed to the Council by a Parishioner today and will be passed on again to Oliver Jones. Cllr Boundy stated the importance that this is done properly and is a major cut. <b>Clerk to liaise with Oliver Jones. A general notice is to go out in the Hamlets and website to remind landowners to maintain the hedges.</b> A notice has been received from AS Highline Surveyors to say that they will be carrying out tree surgery affecting some low voltage wires. <b>It was also requested for the Clerk to ask Oliver Jones what could be done in the way of replacement of chevrons at the side of the road and red/green markers.</b></li> <li>b) To note completed tree log; <b>checked and signed by the Clerk – no defects found.</b></li> <li>c) To note completed playpark log; <b>Cllr. Savage not in attendance.</b></li> <li>d) To note completed overall grounds log; <b>Cllr. Payne not in attendance.</b></li> <li>e) Tamara Project update; Details have been received regarding a launch week walk during the 9<sup>th</sup> – 15<sup>th</sup> July. 15<sup>th</sup> July will see the finishing stage 7 of 12 miles from Upper Tamar Lake to Marsland Mouth. Discussion still needs to take place around the siting of the stone. Mark Owen says he will be in touch with Cllr. Boundy and Mr Olde once he has the finger posts. <b>Clerk to follow up.</b></li> <li>f) Village Greens; We do not have ownership of the green here at Crosstown until April 2025. Further correspondence has been received yesterday from Mrs Painter who addressed the meeting last month. She met with South West Water and Cornwall Council to see what can be done. At present the 12-year period has not been fulfilled – so we are not yet the owners of the land. Therefore, we cannot initiate any kind of upkeep agreement between home/business owners that use it, any improvement costs need to be borne by the users of the access. The land falls under The Commons Act. Defra are able to give an apseasement free of charge. However, Residents need to apply for planning permission</li> </ul>

	<p>to the Secretary of State, this attracts a cost - per applicant. The planning decision issued to The Bush Inn back in 2006, conditioned that appropriate maintenance of the surface water was required. We may need to employ the help of a solicitor to navigate our way through the issue. This will need to be budgeted for in the November precept meeting, if this route is to be taken. <b>C.Cllr Tilbey to relay this to the Residents.</b></p> <p>g) Request for a food van to trade occasionally from the Community Centre Car Park; a gentleman called Rob Cannicott has been in touch and requests permission to trade with his food van from the Community Centre Car Park on a regular basis. He trades as 'The Roaming Restaurant' and has previously traded from Furze Stores and will be in Woodford shortly. He has provided his food hygiene rating and certificate/gas checks and insurance. <b>All in favour to allow this to take place.</b></p> <p>h) Possibility of lending support to a mobile dentistry facilitator. It was reported that three Cornwall County Councillors had put their Community Chest funds together to get a mobile dentistry service in Cornwall for patients over a day or so. Discussion took place around whether the Parish Council would like to help along with other Councils to do this in the area. It was pointed out that there are emergency dentists in the Bodmin/Launceston areas as an existing service. It was felt that it would be better to help advertise the fact that there are services out there. <b>Resolved to make the service of Holsworthy Rural Transport a permanent link on the website and feature of the Hamlets, to help join those dots.</b></p>
10.	<p>United Charities vacancy: Cllr. Boundy is standing down from his position within the United Charities. A new member is required from the Parish Council. At present the Chairman is Rev. Richard Ward-Smith, Secretary is David Savage and Treasurer is Ken Boundy. The new member won't necessarily have to take the position of Treasurer. Discussion took place around who the candidate should be. Cllr. Tilbey suggested for continuity it should be the Clerk as an employee of the Council. The Clerk isn't in a position to take on any more roles. <b>Cllr. Myers was put forward for the position, proposed by Cllr. Tilbey and seconded by Cllr. Steer, all in favour.</b></p>
11.	<p>Health &amp; Well Being Project Update. Round Two of the Community Levelling Up Fund (CLUP) is open but we need to have our planning permission approved before we can even make an 'Expression of Interest' The officer that is allocated to this area was positive that although the figure requested is at the top end of the scale – it's early days and there is plenty of money available. It wasn't felt that it would be a long appraisal process as such, with having already completed most of that. The Acoustic report has been completed but we await it. Sport England have objected to the proposal – this is a strong objection. SE are objecting to the loss of the existing training pitch without replacement – it seems to be misunderstood at present. They request that the MUGA is relocated to another place; or perhaps the surface must be changed to a predominant football surface to appease them. There are many options and ideas that need discussing. <b>The steering group will meet ASAP to see what can be done. The Planning Officer is happy with the wheeled element pending the acoustic assessment. C. Cllr. Tilbey agreed to email the planning officer to register his support for the project.</b></p>
12.	<p>Bude &amp; Camelford Community Area Partnership - Report from meeting on Monday 12<sup>th</sup> June 2023. Attendance to the meeting was felt to be better than the previous Bude Area Community Network Panel. It is early days but it is hoped that it will become a good thing. Meetings were agreed to be held in Crackington Haven each time, as an equidistant location.</p>
13.	<p>Training available:</p> <ul style="list-style-type: none"> <li>• Number of opportunities within the Training Bulletin</li> <li>• CALC – Being a Good Chair – Monday 26<sup>th</sup> June 7 – 9pm Liskeard * £30 per delegate</li> <li>• CC – Planning Refresher Course – Tuesday 11<sup>th</sup> July 3 – 5:30pm ONLINE * Free</li> <li>• NALC – Demystifying the role of Local Councillors – Wednesday 26<sup>th</sup> July 12 – 1:15pm ONLINE * £30 per delegate</li> <li>• NALC – Makin the Planning system work for Local Councils – Wed 22<sup>nd</sup> Nov 12 – 1:15pm ONLINE * £30 per delegate.</li> </ul> <p><b>It was urged that all Councillors take part in the free refresher course for Planning. Cllr. Myers will attend the Being a Good Chair course with the Clerk.</b></p>
14.	<p>Emergency Plan development: Cllr. Steer attended a meeting of the Morwenstow Community Centre Committee. Emergency Contacts have been given by the Committee in order to use the hall as a place of gathering if required. Environment Agency maps have been sought and information gathered is now being put into a logical order. The question was asked as to whether contact had been made with GCHQ. It hasn't to date – <b>Clerk to supply email address to Cllr. Steer.</b> C.Cllr. Tilbey also requested this. Cllr. Phipps congratulated Cllr. Steer on the process.</p>
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>* Cornwall Council: East Area Sub Committee &amp; Strategic Planning Committee updates; Town &amp; Parish Council Bulletin x2; Planning officer response to planning concerns; Weekly planning lists; Consultation letters x1; CAPS various; Neighbourhood planning; Enforcement outcome; 2023 off street parking order; Public spaces protection order; Planning training refresher; Go Cornwall Roadshow; Community Levelling Up Fund Year 2 launch. IDOX System outage Friday 23<sup>rd</sup> June 5-6pm; Planning consultation letter; Planning officer for H &amp; WB Project x2; Planning officer re PA23/O2237 delegated decision; Mark Robinson re vegetation overgrowth;</li> <li>* Cornwall ALC: Round up x2; training bulletin; being a good chair training; community ownership fund; code of conduct training; smaller councils meeting.</li> <li>* NALC – Events x4; Newsletters x4; CEO Bulletin x4; job listings x 4; Star council awards.</li> <li>* Rural Service Network x 4.</li> <li>* Parishioner Emails re gate damage/grant details request/Furze stores purchase request/planning update/rubbish removal .</li> </ul>

	<ul style="list-style-type: none"> <li>* The Clean Team Cornwall</li> <li>* Morwenstow Football Club – Grant award success for the outdoor fitness equipment</li> <li>* Grantscape – Grant award success for additional Tractor item for the play park</li> <li>* HMRC newsletters and updates.</li> <li>* D- Day Anniversary Guide</li> <li>* Oliver Jones (CC) Hedges update</li> <li>* South West Coast Path Newsletter – June.</li> <li>* Proposed road closure – 22<sup>nd</sup> August – South West of Lophorne to Milton</li> <li>* Peninsula Transport</li> <li>* Volunteer Cornwall – June</li> <li>* North Kernow Housing – Chats info for distribution.</li> <li>* Tamara project update</li> <li>* Outdoor gym equipment and MUGA sales follow up requests.</li> <li>* Ocean Housing Group.</li> <li>* Food van request</li> <li>* Audit response from BDO LLP</li> <li>* Update from Engie.com re the broken turbine – engineers are working to rectify this.</li> <li>* Cornwall Rural Community Charity response from email sent in January</li> <li>* Parishioner Email re Crosstown Green.</li> </ul>																
16.	<p>Finances: The previously distributed accounts spreadsheets with bank statements were confirmed and signed by Cllrs. Worden &amp; Steer. Invoices were checked and signed by Cllr. Hobbs, cheques were signed by Cllrs. Phipps &amp; Boundy. Payments for the following were issued: Aquiss – Broadband; £32.00, Cornwall Council; additional planning fee - £471.00, CornwallALC; training course - £36.00, Parish Magazine Printing – June edition, £62.92, Outdoor Play People; Tommy Tractor deposit - £2914.80, Fresh Air Fitness; fitness equipment deposit - £6036.00, Clear Acoustic; noise assessment - £1740.00, S.Rosser; Clerk salary - £1679.44, Morwenstow Community Centre Committee – hall hire &amp; storage; £102.00, Chadds – toilet rolls; £99.66.</p> <p><a href="#">Bank reconciliation at 31<sup>st</sup> May 2023</a></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Balance as at 29/04/2023</td> <td style="text-align: right;">- £23,172.88</td> </tr> <tr> <td>Plus income (VAT reclaim)</td> <td style="text-align: right;">- £ 993.12</td> </tr> <tr> <td><b>Less expenditure</b></td> <td style="text-align: right;"><b>- £ 1,809.57</b></td> </tr> <tr> <td>Balance as at 31/05/2023</td> <td style="text-align: right;">- £22,356.43</td> </tr> <tr> <td>Bank statement as at 31/05/2023</td> <td style="text-align: right;">- £22,356.43</td> </tr> <tr> <td><b>Less outstanding payments</b></td> <td style="text-align: right;"><b>- £ 1,124.32</b></td> </tr> <tr> <td>Business reserve balance as at 31/03/2023</td> <td style="text-align: right;">- £10,087.16</td> </tr> <tr> <td><b>Total funds held as at 31/05/2023</b></td> <td style="text-align: right;"><b>- £31,319.27</b></td> </tr> </table>	Balance as at 29/04/2023	- £23,172.88	Plus income (VAT reclaim)	- £ 993.12	<b>Less expenditure</b>	<b>- £ 1,809.57</b>	Balance as at 31/05/2023	- £22,356.43	Bank statement as at 31/05/2023	- £22,356.43	<b>Less outstanding payments</b>	<b>- £ 1,124.32</b>	Business reserve balance as at 31/03/2023	- £10,087.16	<b>Total funds held as at 31/05/2023</b>	<b>- £31,319.27</b>
Balance as at 29/04/2023	- £23,172.88																
Plus income (VAT reclaim)	- £ 993.12																
<b>Less expenditure</b>	<b>- £ 1,809.57</b>																
Balance as at 31/05/2023	- £22,356.43																
Bank statement as at 31/05/2023	- £22,356.43																
<b>Less outstanding payments</b>	<b>- £ 1,124.32</b>																
Business reserve balance as at 31/03/2023	- £10,087.16																
<b>Total funds held as at 31/05/2023</b>	<b>- £31,319.27</b>																
17.	<p>Planning:</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p><b>P1 PA23/01922</b> – Morwenstow Parish Council Health and Wellbeing Project Planning Application at Morwenstow Playing Fields. <i>No comments to be made – acknowledgment of receipt only.</i></p> <p><b>P2 PA23/04221</b> – <b>Deferred to next meeting due to late arrival of application.</b> Construction of five detached dwellings – Land East of West Beckon Close Shop Morwenstow Cornwall</p> <p><b><u>No planning applications were discussed.</u></b></p> <p>For information only: <b><i>Cornwall Council Decision Approved/Withdrawn:</i></b></p> <p>PA23/02854   Erection of a domestic polytunnel 20ft long x 12ft wide x 7ft 7 inches high (6.1m x 3.7m x 2.31m), forward of the existing building line.   Nor Park Woolley Morwenstow Bude Cornwall EX23 9PP – <b><i>Withdrawn.</i></b></p> <p>PA23/04366   The Electronic Communications Code (The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - BT intends to install fixed line broadband electronic communications apparatus.   Street Record Shop Bude Cornwall– <b><i>Decided.</i></b></p> <p>PA23/02791   Replacement of existing garage with proposed garage and office above   Dits Barn West Gooseham Farm Morwenstow Bude Cornwall EX23 9PG – <b><i>Approved with Conditions.</i></b></p> <p>PA23/02237   Sand School and Stables without compliance of condition 3 in relation to decision notice PA20/11529 dated 16/02/2021   Land East Of Valley View Woolley Morwenstow Bude Cornwall EX23 9PW – <b><i>Approved with Conditions.</i></b></p>																
18.	Date of next monthly meeting – Wednesday 19 <sup>th</sup> July 2023.																

*Councillor Ken Boundy was presented with a long service certificate by the Chairman Jonathan Hobbs. Thanking him for the many years of service that he has dedicated to Morwenstow Parish Council, with many more to come.*

With there being no further business – the meeting was closed by the Chairman at 2115.